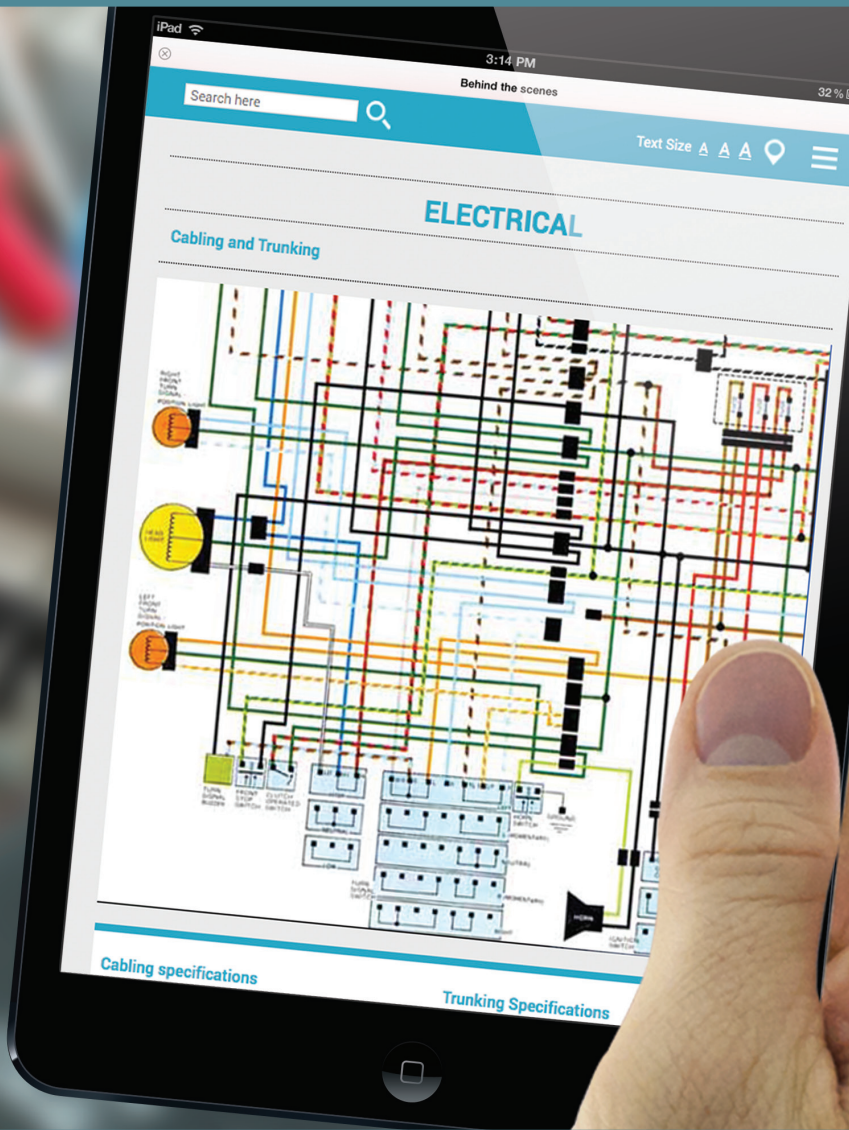


# Knowledge - in with the bricks



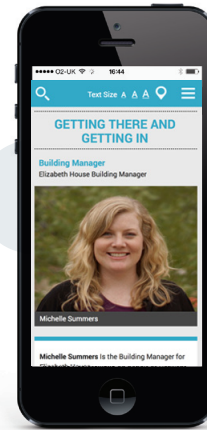
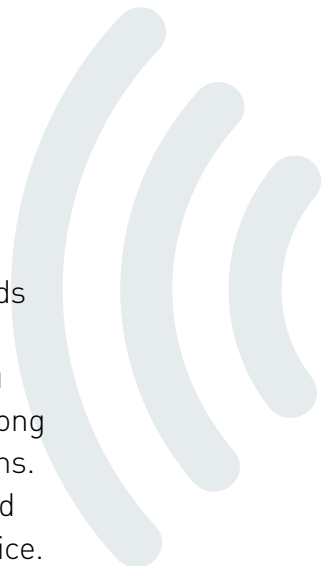
## Building Maintenance Digital Toolkit

# From the moment a building is complete, key information about it begins to disperse.

Any service engineer or contractor arriving on site needs to access a range of technical and local information to work effectively. The City-Insights Platform lets you deliver this briefing in advance via their smartphone, along with OEM manuals and service notes for individual items. Accessed by signage, email link or SMS, our web-based Platform delivers information directly to any smart device.

A QR (Quick Response) code on a control panel can lead to the make and model, part numbers for consumables, installation and user manuals. Comments from the original installation team can also be accessed as text, audio or video.

Our Content Management System (CMS) makes it easy for you to update and expand information, embedding the building's most important data into the locations where it is needed.



1

Links and click-to-call to managers

2  
Access key information with the equipment

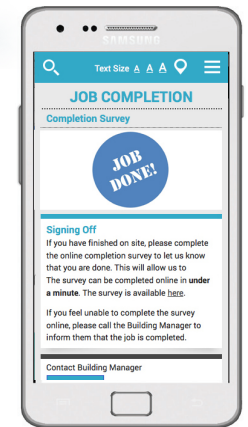


3

Store manuals and service notes in location

4

Job completion checklist



## Delivering the City-Insights Maintenance Toolkit is easy to do in two stages:

### 1 Stage 1 - Setup

Client meeting followed by creating framework for the information.

Typically covers:

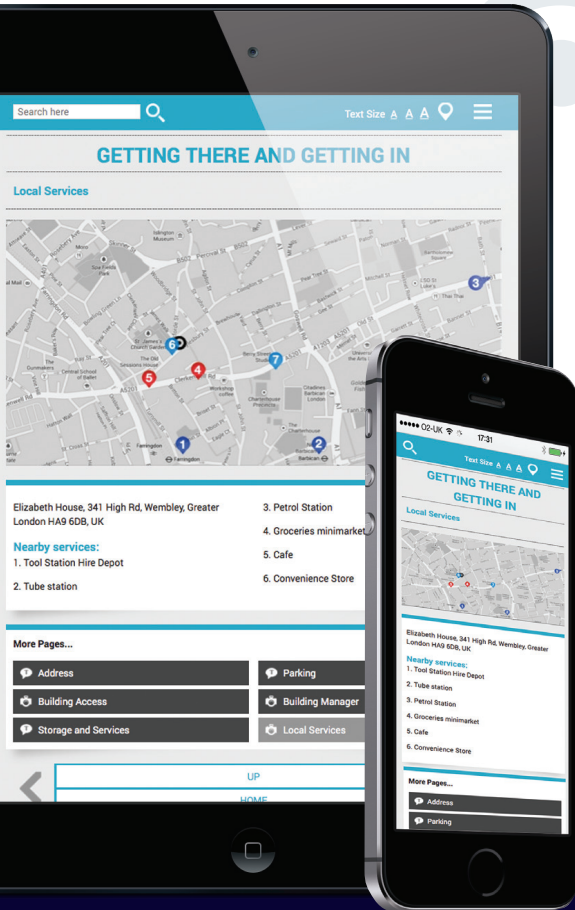
- ▶ Understanding your needs
- ▶ Identifying the end users and their needs
- ▶ Gathering existing materials
- ▶ Setting up URL and hosting
- ▶ Creating branded artwork for signage
- ▶ Building your empty Toolkit in your branding and colours

### 2 Stage 2 - Content Development

Site visit and liaison with client team to gather information for the Toolkit.

Typically covers:

- ▶ Designing and scripting support pages
- ▶ Creating navigation to and around your location
- ▶ Editing and uploading films and audios
- ▶ Uploading manuals and technical pages
- ▶ Checking the end user experience and workflow
- ▶ Training you how to edit and extend content



## What this Toolkit does for you:

- ▶ Provides low cost, low risk way to digitise your briefings
- ▶ Creates permanent, updateable set of building information
- ▶ Allows pre-visit briefings such as parking, on-site behaviour, HSE
- ▶ Gives you control of content and updates
- ▶ Works with any existing or future smart device

For more information on the City-Insights Building Maintenance Digital Toolkit contact

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# Building Maintenance Digital Toolkit